

# REMUNERATION GUIDANCE

## Fees

The daily fee is £511.56 The half day fee is £255.50.

## Preparatory work and report writing

£73.00 per hour up to a maximum of £1,022.00 per case. (This rate may be increased in exceptional cases with the approval of the Chief Executive of that force area.)

## Travelling Expenses

**Rail Fare** - standard rail fare can be reclaimed upon production of receipt/tickets.

**Taxi Fare** - actual fare, where no other method available or heavy luggage and a receipt must be provided.

**Travel by car** - HMRCFRS rate of £0.45p per mile

## Day Subsistence

Where meals are not provided:-

- More than 5 hours and less than 10 hours - up to a maximum of £4.25 per day
- More than 10 hours - up to a maximum of £9.30 per day

## Overnight accommodation and subsistence

Will not normally be paid - If required, please speak to OPCC convening the hearing. Where overnight accommodation is provided, additional subsistence may not be claimed as meals will be provided.

A request must be made to the relevant OPCC for consideration and approval. Where this is not possible reimbursement will be based on reasonable accommodation.

## Other expenses

**Telephone calls** - Costs for individual calls over £5 will be reimbursed if evidence of the cost of the call can be provided.

**Parking** - Parking at a suitable (medium or long term) car park will be reimbursed for attendance at hearing on submission of receipt

**Photocopying / Post** - Costs over £5 may be claimed

## Training

£100 per day and reasonable travel expenses.

## Insurance

Legally qualified chairs making use of their own private vehicles whilst undertaking their duties are strongly advised to check with their own insurers that they are covered for this purpose. The police and crime commissioners will not be liable for individuals' insufficient level of motor insurance.